

THE PARISH OF FELTHAM ST DUNSTAN



**ANNUAL REPORTS
2023**

THE PARISH OF FELTHAM
Annual Parochial Church Meeting
Sunday 12th May 2024 11:00am

AGENDA

MEETING OF PARISHONERS TO APPOINT CHURCHWARDENS

1. Apologies for Absence
2. Minutes of the last Meeting
3. Election of Churchwardens

ANNUAL PAROCHIAL CHURCH MEETING

1. Apologies for Absence
2. Minutes of the last Annual Meeting
3. Matters Arising
4. ★Electoral Roll
5. ★Presentation of the Annual Report
6. Finance and Resources
 - (a) ★Report on the Financial Affairs of the Parish and Approval of Annual Accounts
 - (b) Stewardship
7. Fabric and Buildings
 - (a) Buildings Group
 - (b) ★Fabric, Goods and Ornaments of the Church
8. Nurture and Education
9. Worship
10. Relations with Other Churches and the Community
 - (a) ★Report on the Proceedings of the Deanery Synod
 - (b) Report of the Ecumenical Parish
 - (c) Report of Churches Together
 - (d) Christian Aid
 - (e) Angel Tree
 - (f) Food Bank
11. Vicar's Report
12. Diocese of London Vision 2030
13. To elect 3 (three) parochial representatives of the laity to the PCC.
14. Appointment of Independent Financial Examiner
15. Any Other Business

★ These reports are required by the Church Representation Rules to be presented to the Annual meeting.

THE PARISH OF FELTHAM

Appointment of Churchwardens and Annual Parochial Church Meeting held at 11.00a.m. on Sunday 21st May 2023

The Revd. Anne Dollery, Vicar, chaired the meetings. There were 24 other people present: Brenda Deane, Ian Stuchbury, Duncan Forsyth, Helen Forsyth, Derek Perry, Julie Brown, Yvonne Robertson, Marilyn Wade, Jackie Trebett, Shirley Howell, Joyce Cross, Ruth Stevens, Alan Rice, Kim Harris, Borisz Sztetanovics, Tetyana Sztetanovics, Jean Harwood, Barbara Henfrey, Marian Foley, Lorna Baker, Catherine Day, Danny Lee, Mary-Therese Lee, Rachel Stuchbury (minutes) and one other person, name unrecorded

Minutes of a Meeting of Parishioners to Elect Churchwardens

1. Apologies for absence were received from Jean Macdonald, Shelagh Lagden, Jim Devine, Ken Deane, Sue Matthews
2. Minutes of the last meeting held on Sunday 8th May 2022 were proposed by Rachel Stuchbury, seconded by Joyce Cross, agreed by the meeting as a correct record and signed by the Chair.
3. Election of Churchwardens Duncan Forsyth, the only churchwarden, stood down at the end of his term. Nobody had agreed to stand, and nobody was therefore elected.

The meeting closed at 11.06am

Minutes of the Annual Parochial Church Meeting

1. Attendance: as above, minus the person whose name was unrecorded.
2. Apologies for absence - as above
3. Minutes of the last meeting held on Sunday 8th May 2022 were proposed by Jackie Trebett, seconded by Marilyn Wade, agreed by the meeting as a correct record and signed by the Chair.
4. Matters arising None.
5. Electoral roll The electoral roll for 2022 stood at 97: none had been added to the roll during the year and one person had been deleted from the roll. Twenty-nine members were not resident within the parish. As is required, a full list of names of those on the electoral roll is displayed in the church.
6. Presentation of the annual report The written report had been circulated beforehand and forms part of this minute. Items 7 to 9 below refer to sections within it where verbal report or response were made. Acceptance of the report as a whole was proposed by Shirley Howell, seconded by Lorna Baker, and agreed by the meeting.
7. (a) Report on the financial affairs of the parish and approval of annual accounts

The written report on the financial affairs of the parish and annual accounts for the year ended 31st December 2022 forms part of this minute. Ian Stuchbury added verbal report, that income had exceeded expenditure but this was mainly because repairs due to be carried out in the Church Centre had been delayed until early 2023. Stewardship giving had dropped a little; regular bookings in the Church Centre had increased a little. Overall regular income was a little higher in 2022 than in 2021; contribution to the Common Fund had risen by about 10% but the parish was still not paying anything like the real cost of having a full time priest.

Looking at projected expenditure, besides the recent repairs in the Church Centre, the French doors should soon be replaced, being rotten. With regard to the planned Church development, with ramp for disabled access and provision for drainage to and from toilet and kitchen, permission is still awaited from the Diocesan Advisory Committee. Energy costs of course rose considerably during 2022 and are still rising as government support to 'small businesses' (including churches) has been reduced. Overall, our budget for 2023 predicts a deficit of £7,000 but this is likely to be an underestimate because of more scheduled repairs, not to mention the uncertainty of future energy costs.

Marilyn Wade thanked Ian for all his hard work on the accounts.

- (b) Stewardship The written report forms part of this minute. Nicola Whate, Stewardship Recorder, stood down from the role; during her tenure she had modernised and partly automated the system, making the process much easier. Ian Stuchbury expressed our gratitude to Nicola Whate for her hard work.
8. The Church (formerly known as fabric, goods and ornaments) The written report forms part of this minute. Duncan Forsyth added verbal report, pointing out that a visitation by the Area Dean had recently taken place and only minor points had arisen. Anne Dollery expressed our gratitude to Duncan for all his hard-working care of the buildings and their contents.
9. Nurture and education The written report forms part of this minute. Anne Dollery thanked Ruth Stevens and all who had worked on maintaining links and mission during the past year.
10. Vicar's report Anne Dollery commented that church life has changed a great deal in the past three years, in part caused by the pandemic. She urged openness to change and a willingness to see how God is leading us. Thanks were expressed for the past year's service to the church and the community.

Particular thanks were expressed by Anne Dollery, Ian Stuchbury and Marilyn Wade, on behalf of the whole church community, to Duncan and Helen Forsyth for their enormous service to St. Dunstan's over many years, culminating in Duncan's outstanding achievements as churchwarden. A presentation to each from the congregation was made.

11. Diocese of London Vision 2030 Anne reminded the meeting that the aim of this campaign was to support parishes in what they discern as appropriate in their context; one of the overarching aims is the rejuvenation of congregations.
12. Election of Deanery Synod representatives Marilyn Wade and Rachel Stuchbury had indicated willingness to stand again; these re-appointments were uncontested.
13. Election of representatives on PCC Thanks were expressed to Louise Hunter and Ian Stuchbury whose terms had expired; Ian would continue to attend ex officio as Treasurer, if formally co-opted by the new PCC. Kim Harris were nominated by Duncan Forsyth and seconded by Ian Stuchbury to fill one of the vacant places and she was unanimously elected; there were no other nominations.
14. Appointment of independent financial adviser Martin Housden was proposed by Ian Stuchbury, seconded by Marilyn Wade and appointed unanimously by the meeting. It was noted that Martin would not be offering to serve again for the 2024 accounts, due to failing health.
15. Any other business: Safeguarding Anne Dollery reported that the church's Safeguarding Officer, Gill Welland, was currently unable to serve for health reasons, and it was uncertain how long this situation would last. At the moment, therefore, any concern would be referred to the Diocesan Safeguarding Adviser, and all notices displayed had been altered to this effect.

AOB: Sidespersons Jackie Trebett suggested that the rota of sidespersons should be restarted, in order to ensure a welcome as people arrived for services. Anne Dollery agreed in principle and mentioned several other jobs that Duncan Forsyth had been covering would need reallocation.

There being no further business, the meeting closed at noon with the Grace.

Feltham Parochial Church Council
Minutes of the short meeting held on 21st May 2023, after the APCM

Present: Revd. Anne Dollery (chair), Rachel Stuchbury (minutes), Marilyn Wade, Shirley Howell, Ruth Stevens, Alan Rice, Kim Harris

In attendance (until co-opted, then Present): Ian Stuchbury (Treasurer)

Apologies for absence were received from Shelagh Lagden.

Declaration of interest: none

1. **Appointment of vice-chair, standing committee, electoral roll officer, co-opted members**

Rachel Stuchbury was appointed vice-chair. Ian Stuchbury was co-opted to PCC, being Treasurer. Members of Standing Committee were appointed: Anne Dollery (Vicar), Ian Stuchbury, Marilyn Wade, Shirley Howell. Gary Welland was re-appointed as PCC Secretary and Electoral Roll Officer.

2. **Safeguarding**

Anne Dollery explained that she had contacted the Diocesan Safeguarding Officer to ask whether the parish could or should appoint a temporary replacement for Gill Welland, who was currently unable to function as parish safeguarding officer due to health problems. No response had been received; the default position was therefore that any concerns should be referred to the diocesan officer. No concerns had been raised since the last PCC meeting.

3. **Finances**

Ian Stuchbury reported that following the applications reported at the last meeting, the diocese had kindly agreed to make both a grant and a loan, totalling around £28,000, for works. He pointed out the conditions of the loan: the money should be spent by 31st October 2024, and fully repaid by 31st October 2027 in three equal instalments. The meeting voted unanimously to accept these conditions.

4. **Date of next meeting**

This was set for Monday 12th June at 8pm.

The meeting closed with The Grace at 12.15pm.



2023 Annual Report and Accounts for the Parochial Church Council of St. Dunstan's Church, Feltham Registered Charity 1193012

Aim and Purposes

Feltham Parochial Church Council (PCC) has the responsibility of co-operating with the Vicar and Churchwardens in promoting in the ecclesiastical parish the whole mission of the Church: pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for St. Dunstan's church and its surrounding churchyard (closed to burials), and St. Dunstan's Church Centre with its gardens.

Objectives and Activities

In our current Mission Action Plan, we are seeking to share our experience of God's loving presence in a welcoming and inclusive environment. Our objectives are to do this through the worshipping life and occasional offices; through our contacts with local schools and other parts of the community; and through our service to the community and our individual lives through the week. Our activities listed below are all seeking to encompass these objectives in different ways.

The PCC is committed to enabling as many people as possible to worship at our church and become part of our parish community at St. Dunstan; to enriching the faith of participants; and to living out the demands of the Gospel in the wider community. One objective is to offer a range of opportunities to worship, as well as varying activities incorporating worship, prayer or Christian teaching. Another objective is to offer parishioners a time and place to meet and socialise, often at no cost to themselves. Some of our activities are designed to contribute to both these objectives. The objectives are held in common with our ecumenical partner church, Southville Methodist; some activities are jointly provided and there is a fruitful interchange of energy and skills between the two churches. A third objective is to maintain and offer the Church Centre as a resource to meet some of the social needs in the parish, as well as a base for church activities.

The PCC has been in the process of revising its Vision and Objectives as part of its new Mission Action Plan. The following were agreed for consultation with the congregation by the end of 2023:

Draft Vision:

To be a thriving, diverse, multi-generational, compassionate congregation bearing witness to the good news of the Gospel of Christ, based in buildings fit for purpose, serving the wider community.

Draft Objectives

Discipleship: for the church to grow younger, to grow numerically and have more families.

To improve physical access to the church building and provide a toilet in the church.

For more of the congregation to be involved in helping and leading in all aspects of the life of St. Dunstan's and the wider church.

For spiritual growth and the nurture of disciples.

Activities in 2023

- Fortnightly bible study online
- Online bible studies for Advent and Lent
- Showing the Church Urban Fund 'Growing Good' video course during Sunday Lent services
- Weekly bible study sheet sent out online
- Weekly newsheet distributed online and by hand/post
- Weekly coffee drop-in with crafts and quizzes
- Messy Church twice a term
- Lego™ mornings for young people accompanied by an adult monthly in term time
- Junior church once a month
- School visits to the church and termly assemblies in a local junior and infant school
- Hosted four afternoon carol concerts by a local junior school
- Women's social group held monthly in the church centre
- Coffee mornings with toasted sandwiches once a term
- A coronation "BIG LUNCH PICNIC" was held in the Church Centre garden as were cream teas in June & July in the church centre and at vicarage
- Routine collection for our local foodbank and storage of food for them
- Collections of money for the Diocesan Lent Appeal 2023 (ALMA) and for the work of Christian Aid, Crisis, the Children's Society, the Prison Fellowship in Feltham Young Offenders Institute and Tear Fund
- Continuing to work on the maintenance, repair and improved access and facilities of our buildings including the recruiting of a new QI Architect on the retirement of Mr Neil Barr who served the parish for many years.
- Worked with Southville Methodist church in mission and fellowship

We thank all who have led and assisted with our activities during the year and the contribution they have made to serving the community and bearing witness to the good news, thereby promoting the kingdom of God.

Achievements and Performance

Worship and Prayer

We celebrated the Eucharist each Sunday and Wednesday morning. Additionally, we held all-age services for Mothering Sunday, Christian Aid, Harvest and Christingle. We also held Carol and Crib services and services of Holy Communion for Ash Wednesday (with Ashing), Maundy Thursday, Ascension Day and All Souls Day. Our vicar arranged the Feltham Churches Good Friday Walk of Witness. Members of our congregation chose the hymns for our summer "Songs of Praise" service. In 2023 we baptised three people aged under-16 and two adults and prepared two adults and four teenagers from our congregation for confirmation in October 2023. In October we also welcomed Leslie Anne Lewis and her family as she joined our Sunday services as a first-year ordinand in training. Our Vicar conducted seven funerals in church and 11 funerals at the local crematorium and led the open-air Feltham Service of Remembrance in November, assisted by other local clergy.

In December 2023 we hosted a local funeral director's Christmas remembrance service, which was led by our vicar.

We thank all who have worked and served our church to enable us to worship during 2023: our organist David Gamble; Nick Lane and Rachel Stuchbury who have helped with our music; our Churchwarden Duncan Forsyth who stood down after our APCM at the end of May 2023; Duncan, Ian Stuchbury, Marilyn Wade and Ruth Stevens who have been our vergers on Sundays and at festival services; and our roster of welcomers, readers, intercessors, chalice assistants, refreshment makers, those who play CDs for the services, do the count and flower arrangers.

Online we have continued to hold services of Sunday Morning Prayer on Zoom™ and we send out a monthly order of service. We thank Ian Stuchbury and Catherine Day for all their work hosting the online services.

We pray at all our services for those in need. As well as online requests for prayer, we have a book in church for prayer requests and a prayer corner which is now curated by Sue Dickens. We restarted a time of open prayer for the parish on one Sunday a month after the service. We distribute a weekly prayer sheet, both online and by hand/post. We thank Rachel Stuchbury who drafted our News and Prayer sheets until end of January 2024; Shelagh Lagden who has taken on this task, and Gary Welland for the online distribution.

Rev'd. Anne Dollery (Vicar)

Electoral Roll

At the closing date for forms to be received, the Electoral Roll for 2023 stood at 98 of whom 29 are non-resident in the parish. In the course of the year, two names were removed from the roll and four added.

Gary Welland (Electoral Roll Officer)

Nurture and Education

Junior Church met on the first Sunday of each month, led by Ruth Stevens, assisted by Shirley Howell and Derek Parry. Some regular attendees were confirmed at St. Mary's Bedfont in the autumn, as were two adults from our congregation. During Sunday services, weekly activities are provided for children.

Messy Church continued with numbers depending on after school activities. Unfortunately, Young People's Fellowship has still not managed to meet.

Lego™ mornings are popular and provide outreach, as do family services.

Study groups have met but on Zoom™ rather than face to face.

Ruth Stevens (Group Convenor)

Monday drop-in coffee mornings continued to be well attended. The Social Committee held a cream tea and three coffee mornings over the last year. Unfortunately, these have not been well supported but enjoyed by those attending. It is very disappointing for the Social Committee that we don't get the support but will carry on for the moment. We would like to thank all the committee members and everybody else that helps at these events.

Brenda Deane, Marian Foley, Shirley Howell and Ruth Stevens.

Outreach and Mission

Our outreach during this year has been mainly through:

Visits, assemblies and school concerts with a nearby infant and junior school whom we also invite for Messy Church. The school visits and assemblies were enjoyed and found helpful by the pupils,

staff and adult helpers. We also had visits from a junior school in the centre of Feltham. In partnership with Southville church we have delivered hot cross buns for all the staff of primary schools in our catchment area before they broke up for the Easter holiday, together with a card thanking them for all their hard work with the children in our communities. As expected, these were received with much excitement and much appreciation;

Holding Lego™ mornings for (accompanied) children and young people, thereby drawing in families from a wider area;

Weekly Monday coffee and activity mornings which have been enjoyed by seniors from a number of local churches;

Monthly meetings of our Women's group which includes non-church members;

Arranging and taking part in the Good Friday Churches in Feltham Walk of Witness;

With the Royal British Legion, arranging the Feltham town centre Remembrance service, followed by refreshments, for the civic dignitaries, uniformed organisations, community leaders and the local community;

Our worship, particularly at festivals and the taking of funeral services by our Vicar for families who are not worshipping at St Dunstan's.

Rev'd. Anne Dollery (Vicar)

Volunteers

Thanks to everyone who volunteers at St Dunstan's - whether offering refreshments, leading Junior Church or any of the other volunteering roles in the parish, your contribution is valued and appreciated. We have rotas in church but we do face challenges with regard to volunteering which are not unique to us. We understand that life has changed for many people post pandemic and that those who once filled volunteering roles are now unable to do so. Please consider prayerfully what you are able to do to help us grow and develop our mission here in Feltham in the months and years to come, and thanks once again for your help and support thus far.

Gary Welland (PCC Secretary)

In particular, I want to thank Duncan Forsyth for his faithful work as our Churchwarden for the last six years and his work as our vergers; to thank Ian Stuchbury who has worked so hard on our accounts and finances, supported Duncan with our buildings and then continued looking after them after Duncan stood down; to Ruth Stevens and Marilyn Wade our Deputy Wardens who together with Ian have worked so hard since May 2023 and acted as vergers on Sundays, in the absence of any Churchwarden; and to Rachel Stuchbury and Shelagh Lagden who between them have revised our newsletter and prayer sheet faithfully each week up to the present.

Finally, we offer grateful recognition to our part-time administrator, Gary Welland, who supports the life and communications of the parish generously with his time.

Rev'd. Anne Dollery (Vicar)

Ecumenical Relationships

Once again, I have pleasure in reporting on shared activities held during 2023. It has been a blessing that Southville and St. Dunstan's have been able to continue to work together in partnership despite having no formal meetings or moving forward with our Joint Statement of Intent.

The joint services have been as follows:

Christian Aid week in May 2023 saw Southville hosting a breakfast style fund-raiser, ably assisted by members from St. Dunstan's which raised £377.41.

Sadly, the joint Harvest Brunch at Southville had to be cancelled due to lack of interest.

Our joint Dedication Service was held at St. Dunstan's on 15th October and was led by Rev'd. Martine Osborne, where members of Southville and St. Dunstan's renewed their commitment to work together.

Our joint Lent study via Zoom™ was led by Rev'd. Anne Dollery and we joined the circuit Advent Study, led by Sheila Hassan, which commenced on Tuesday 28th November also via Zoom™. Our annual Carol Service took place on 17th December 2023.

Marilyn Woodley (Southville Methodist Church Representative)

Hounslow Deanery Synod

The Deanery Synod has met its usual three times.

8th June 2023 - held at St George's Church, Hanworth.

Rev'd Martine Obourne (Area Dean) welcomed all attendees and opened the meeting in prayer. The topic for this meeting was "Disability and the Church" with Rev'd John Beauchamp, Diocesan Disability Ministry Enabler. This talk was followed by a Q & A session featuring Rev'd Rachel Wooden (St John's with S Mary's)

John spoke powerfully on the intersection of disability and the church. Synod members were encouraged to take a look at the Diocesan disability resources and newsletter. For those interested in further reading on this topic Rachel recommended two books: "At The Gates" and "My body is not a prayer request". She was also offering to lend a collection of booklets on disability related subjects to Deanery members if they wished to investigate this subject further.

This presentation was followed by Deanery Business with Rev'd. Martine: the minutes from the February meeting were approved. Members were reminded of the upcoming start of the new Triennium at the end of the month and the reps that are standing down were thanked for their service. Martine also reminded the members that volunteers were requested to fill vacancies as School Governors within the deanery at the Blue School and the Green School.

Martine closed the evening in prayer.

3rd October - held at St Michael's Church, Chiswick

Rev'd Martine Osborne, (Area Dean) welcomed all attendees, especially the Rev'd Emma Ineson, Bishop of Kensington, and opened the meeting in prayer.

The evening began with a service of Holy Communion led by Bishop Emma, this was followed by Martine informally interviewing Bishop Emma; this was most interesting, learning about the bishop's previously held positions and all of her travelling. Questions were taken from the floor, and as envisaged, there were many asked.

This was followed as usual by Deanery business with the Rev'd Martine: new Deanery Reps and three new incumbents were welcomed: Erica Wilding (St Leonard's Heston), Caroline Halmshaw (St Paul's Grove Park) and Dave Cokayne (All Saints Isleworth). Simon Surtees is acting as Lay Chair for another year; Elis Matthews, Chris Kettel, Sally Bailey, Andy Watkins, Julian Duffus and Caroline Ferrier are the new Deanery Synod Standing Committee reps.

The Area Dean reminded attendees of the Bishop's Vision Evenings coming up that all were welcome to attend. She closed the evening in prayer.

22nd February 2024 - held at Christ Church Turnham Green

Rev'd Martine Osborne and the Rev'd Nicola Moy welcomed all attendees, Martine then opened the meeting in prayer.

The topic for this meeting was "Volunteers and the Church" with the Venerable Rev'd Richard Frank (Archdeacon of Middx). Richard began his talk by emphasizing how essential volunteers are to all aspects of church life. Covid has changed church life and added additional challenges to recruiting and retaining volunteers. It can be tiring and dispiriting for the organiser in church.

The meeting separated into small groups to discuss the motivation and barriers encountered with volunteers, with particular focus on looking at needs, fears, practical barriers, and possible misunderstandings that can come with every role. The groups returned and shared their findings. Then returned to their groups and discussed strategies that have worked for them in the past.

This was followed as usual with Deanery Business: minutes from both June and October were approved. Martine alerted attendees to the conference "Not Equal Yet", looking at women in the church, taking place on 20th April. She closed the evening in prayer.

Our reps are the Rev'd Anne Dollery, Marilyn Wade and Rachel Stuchbury

Premises: the Church

In November, our inspecting architect, Neil Barr, informed us that he was closing his architectural business and would be finishing early in 2024. We therefore had to embark on the process of appointing a new architect, both for the regular quinquennial inspection of the church, but also to take on our development plans. Several individuals were suggested to us by the diocese and interviews will take place in January 2024.

After some delay, the essential repairs to the church identified in the last quinquennial inspection were able to go ahead. These included exterior decoration of the timber surrounds to the chancel windows, replacement of all the plaster on the west wall of the tower and a number of other small repairs. There are still some issues which require investigation: it appears that the damp problem in the north aisle wall is still not completely fixed; there is still evidence of damp in the vestry. Once a new architect has been appointed, we will be consulting them on the best way forward.

Premises: The Churchyard

Alan Rice has kindly stepped in to organise weekend work parties to keep the churchyard in good order. The dry periods during the year meant that we did not have too much difficulty keeping the grass to a reasonable length. We did not carry out any significant pruning of the lime trees along St Dunstan's Road or any of the other trees; this is likely to need doing in 2024.

Sadly, we have problems with drug dealers operating around the back of the churchyard close to the vestry door. The police have been informed and have suggested some actions to make the area less inviting. These include placing (dummy) CCTV cameras around the building, and fitting a gate between the churchyard and the front garden of the Church Centre as this path is used by the dealers and/or the users. The PCC will be looking at these options in the new year.

Premises: The Church Centre

The Church Centre (which includes two flats let out to tenants, in both cases families with young children) has required significant repairs again this year. The fence between the Centre garden and the garden of Flat 39A has been in a poor state for some time and was replaced. We also completed the redecoration of the rooms which were badly affected by the dry rot outbreak a couple of years ago. The five-yearly inspection of the electrical systems in the Church Centre and Flat 39B revealed a need for some upgrading of the systems; this was carried out.

At the beginning of the year, we had to replace one rotten window in each flat. In the summer, inspections carried out by our letting agents identified a number of issues which needed to be addressed. There was significant damp in the main living room of Flat 39A, because the external ground level had built up over the damp proof course. The remedy was excavation and addition of a gravel soakaway, followed by internal redecoration. In Flat 39B, the Velux roof-window in the kitchen was rotten and needed replacing. The inspection also noted deterioration of the garage roof; the entire roof needed recovering, and in addition two of the roof joists were rotten. The works to Flat 39A have been completed and it is expected that the new window in Flat 39B and the garage roof will be completed early in 2024.

Ian Stuchbury

Financial Review

Summary: 2023 was exceptional for both income and expenditure. As noted in the financial review for 2022, repairs to both the Church and the Church Centre were delayed into 2023 and thus appear in the accounts for 2023. On the income side, we received a second interim payment from the estate of Jenny Morrison along with a grant and loan from the Area Finance Committee of the Diocese to fund the repairs to the Church.

Lettings in the Church Centre were significantly improved on 2022 partly due to SoundSteps increasing their hours and also due to C4F, a charity which provides supervised access for children from split families, making use of the building in the first half of the year. Expenditure on the Church Centre was significantly more than 2022, both due to the delayed repairs and also because, as described above, other urgently-needed works became apparent during the year.

Income: Total income for the year was £137,719 compared to £84,008 in 2022. The figure for 2023 was increased because, as mentioned above, we received a second interim payment of £35,000 from the estate of Jenny Morrison. We also received £12,596 in grant and loan from the Area Finance Committee in the Diocese, to assist with the cost of repairs to the church. A further £16,346 of grant and loan is available for payment towards the cost of the improvement work in the church. Ignoring these exceptional items, income was £90,123 in 2023 compared with £84,008 in 2022. Our active Social Committee raised £924 with coffee mornings and other events.

The use of contactless card readers for collections at services and for donations to our various charity appeals has once again proved very beneficial. Contactless collections at services raised just under £1,300 during the year and collections for our charity appeals and for our new hymn books raised £945. Because of a special deal with the Church of England from SumUp, the supplier of the card readers, the processing fees were just £25 on the total donated.

Expenditure: Total expenditure for the year was £125,909 compared with £72,389 in 2022. The majority of this increase was due to the significant work on both the Church (£17,483) and the Church Centre (£36,297). We increased our Common Fund payment to the diocese from £33,000 to £34,000. Energy costs increased from £7,339 to £9,297. However, due to some issues with registration of the gas meters, we have not been invoiced for gas usage in either building since October 2023. So the final energy costs for 2023 will be around £11,297, although the increase will appear on next year's accounts.

Looking specifically at the Church Centre (included in the above figures), income was £35,196 compared with £28,521 in 2022. Expenditure was £51,747 compared to £16,271. Apart from the maintenance and energy costs, other expenditure was similar to 2022.

Bank: Our bank balance has been swelled by the legacy income and at the end of the year stands at £121,799. This is significantly above the Financial Services Compensation Scheme guarantee

level of £85,000; if our bank failed for any reason, we would suffer a significant loss. The PCC therefore agreed to open a new 40-day-notice Savings Account with The Charity Bank. Funds will be transferred into it from our current account to bring the current account balance below the £85,000 compensation limit. The Charity Bank provides loans to UK charities and has recently had a significant deposit made by the central administration of the Church of England. The savings account pays a reasonable level of interest on deposits (3.30% at time of writing). The account was opened at the end of December.

Funds: During 2023 the agreement (known as Feltham EPC) between Southville Methodist Church, Christchurch United Reformed Church and St Dunstan's ceased to exist. There was a small balance left in the account of Feltham EPC; it was agreed between St Dunstan's and Southville Methodists that it would be held by St Dunstan's to be used for joint activities. There is therefore a new Restricted Fund, St Dunstan and Southville Ecumenical Fund, which holds this balance.

The General Fund has increased from £19,618 to £23,222. The Development and Restoration Designated Fund has increased from £20,500 to £24,856 and the Development and Restoration Restricted Fund has increased from £33,498 to £37,087. Other funds have not changed.

Charity Collections: Over the year, charity collections at services and direct appeals have raised £1,327.

Looking Ahead: As always with old buildings, there are maintenance issues which need addressing. Early in 2024 we will be replacing the garage roof in the Church Centre and also the Velux window in the kitchen of Flat 39B. And if we finally obtain permission for the disabled access improvements to the church, next year will result in significant expenditure from the Development and Restoration funds.

Ian Stuchbury (Treasurer)

Stewardship

There are currently 32 active members of the Stewardship scheme. Over 90% of Stewardship giving is eligible for Gift Aid which was worth over £8,400 in additional income for the year. Unfortunately, the planned stewardship campaign did not happen due to a lack of an organiser; it is hoped that a campaign can be run in 2024. Thank you to everyone who supports the scheme and a reminder that if you are a tax-payer then you can Gift Aid your stewardship donations meaning that the church receives an extra 25% of your donation from the government at no cost to you.

Ian Stuchbury (Treasurer)

Reserves Policy

All PCCs are required to have a reserves policy. This policy is intended to ensure that in the event of some major disruption to the income of the parish it will be able to meet its financial commitments, at least in the short to medium term. The PCC aims to have at least £5,000 in reserves and at the end of the year, with the General Fund standing at £23,222 we have met that requirement for 2023.

Ian Stuchbury (Treasurer)

Charities

As usual, we invited our congregations to donate to a number of charities during the year. Along with our regular appeals – Crisis, Angel Tree at Feltham Young Offenders Institution, Tear Fund, The Children's Society and Christian Aid – we also supported the Diocesan Lent appeal "Mozambique Conflict Trauma Support" and the Disasters Emergency Committee appeal after the Turkey earthquake. More details of the amounts raised can be found in the financial report. Thank you to everyone who supported these appeals.

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. At St. Dunstan's the membership of the PCC consists of the incumbent (our vicar), churchwardens (we have none at present) and members elected by those members of the congregation who are on the Electoral Roll of the church. All those who attend our services/members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. The PCC met 6 times in 2023, with an average level of attendance of 82%. The APCM for 2023 was held on 21st May 2023. The full PCC met either in person or via Zoom™ roughly every other month.

Gary Welland

Safeguarding

There were no Safeguarding issues during 2023 and all necessary training is being progressed.

Gary Welland

Plans for the Future

Looking forward to 2024, our priorities are:

- To make progress on the addition of toilet and kitchen facilities in the church and the provision of a ramp to provide disabled access to the building. We had planning permission from the London Borough of Hounslow for the disabled access but that planning permission lapsed in 2023. In 2022 we received part payment of a legacy which will help part pay for the work. Having already consulted the Diocesan Advisory Committee (DAC) about the plans in 2018, the plans were sent to them for approval in early 2023. The DAC have agreed to the proposals for the kitchen and toilet facilities and are still advising about the plans for the ramp.
- To grow younger with more families and young people as part of St. Dunstan's. Our continued aim is to hold another service on Sunday for families and young people. We also want to hold Sunday Junior Church more frequently than once a month. (At time of writing an additional monthly Sunday service is taking place and plans are advancing for twice-monthly Junior Church).
- To have more volunteers/leaders. We will continue to encourage, invite and enable people to become involved with the life of the Parish.

Rev'd. Anne Dollery

Administrative Information 2023

St Dunstan's Church, Parish of Feltham

(Correspondence address: Parish Office, 39 St Dunstan's Road, Feltham, Middx TW13 4JY)

The Parish of Feltham is part of the Area of Kensington, a sub-diocese of the Diocese of London within the Church of England.

The Parochial Church Council (PCC) is a registered charity with the Charity Commission, Charity Number 1193012.

Membership

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

During the year the following served as members of the PCC:

Incumbent: the Rev'd. Anne Dollery

Curate:

Wardens: Vacancy
Vacancy

Representatives on Deanery Synod: Rachel Stuchbury (From APCM 2023)
Marilyn Wade (From APCM 2023)

Elected Members:

Richard Clayton	(until APCM 2024)
Kim Harris	(from APCM 2023)
Shirley Howell	(until APCM 2024)
Shelagh Lagden	(from APCM 2022)
Alan Rice	(from APCM 2022)
Ruth Stevens	(until APCM 2024)
Ian Stuchbury (Treasurer)	Treasurer (co-opted May 2023)

Approved by the PCC on 21st April 2024 and signed on its behalf by Reverend Anne Dollery (PCC Chairman).



St Dunstan's Church, Feltham

Registered Charity Number: 1193012

Receipts and Payments account
of the
Parochial Church Council

For the year ended 31st December 2023

ADMINISTRATIVE INFORMATION 2023

St Dunstan's Church, Parish of Feltham

St Dunstan's Road, Feltham

(Correspondence address: Parish Office, 39 St Dunstan's Road, Feltham, Middx TW13 4JY)

The Parish of Feltham is part of the Area of Kensington, a Sub-diocese of the Diocese of London within the Church of England. The Parochial Church Council (PCC) is a registered charity with the Charity Commission, Charity Number 1193012.

Background

Feltham PCC has the responsibility of co-operating with the Vicar and Churchwardens in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the Church Centre, 39 St Dunstan's Road, Feltham.

Membership

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

During the year the following served as members of the PCC:

Incumbent: Revd Anne Dollery

Curate:

Wardens:

Representative on

The Deanery Synod:

Rachel Stuchbury

(from APCM 2023)

Marilyn Wade

(from APCM 2023)

Elected Members:

Richard Clayton

(until APCM 2024)

Kim Harris

(from APCM 2023)

Shirley Howell

(until APCM 2024)

Shelagh Lagden

(from APCM 2022)

Alan Rice

(from APCM 2022)

Ruth Stevens

(until APCM 2024)

Ian Stuchbury

Treasurer (co-opted May 2023)

Approved by the PCC on 8th April 2024 and signed on its behalf by Reverend Anne Dollery (PCC Chairman).



**INDEPENDENT EXAMINER'S REPORT
TO THE MEMBERS OF THE
PAROCHIAL CHURCH COUNCIL OF
ST DUNSTANS CHURCH, FELTHAM,**

I report on the accounts for the year ended 31st December 2023, which are set out on pages 3 to 10.

Respective responsibilities of the PCC and the examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 ('the 2011 Act') and that an independent examination is required.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act, and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records and comply with the accounting requirements of the Charities Act, have not been met; or
2. which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Martin K Housden FMAAT, ACIE
13 Guildford Avenue
Feltham, TW13 4EN

8 April 2024

St Dunstan's Church, Feltham

Receipts and Payments Account

For the year ended 31 December 2023

	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
Receipts	1					
Incoming resources from donors		46,548	0	0	46,548	47,866
Other voluntary incoming resources		42,565	0	0	42,565	4,926
Income from investments		472	0	0	472	96
Income from charitable and ancillary trading		41,477	0	359	41,836	31,120
Other income resources		6,298	0	0	6,298	0
		<u>137,360</u>	<u>0</u>	<u>359</u>	137,719	<u>84,008</u>
Payments	2					
Activities directly related to church work		104,689	10,644	5,166	120,499	68,558
Church management and administration		4,067	0	1,345	5,412	3,831
		<u>108,756</u>	<u>10,644</u>	<u>6,511</u>	125,911	<u>72,389</u>
Net incoming / (outgoing) resources		28,604	(10,644)	(6,152)	11,808	11,619
Transfers between funds		(25,000)	15,000	10,000	0	0
Net movement in funds		<u>3,604</u>	<u>4,356</u>	<u>3,848</u>	11,808	<u>11,619</u>
Total funds brought forward		19,618	50,500	39,973	110,091	98,472
Total funds carried forward		<u>23,222</u>	<u>54,856</u>	<u>43,821</u>	121,899	<u>110,091</u>

St Dunstan's Church, Feltham

Statement of assets and liabilities

As at 31 December 2023

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
Current assets - Cash at bank and in hand				
Triodos current account -	77,878	43,821	121,699	<i>109,991</i>
Charity Bank	100	0	100	<i>0</i>
Totals	77,978	43,821	121,799	<i>109,991</i>
Current assets - Other				
Floats -	100	0	100	<i>100</i>
Totals	100	0	100	<i>100</i>
Liabilities - Agency accounts				
Agency collections	0	0	0	<i>0</i>
Totals	0	0	0	<i>0</i>
Grand total	78,078	43,821	121,899	<i>110,091</i>
Additional liabilities:				
London Diocese loan			6,298	<i>5,000</i>
			6,298	<i>5,000</i>

St Dunstan's Church, Feltham

Church Centre Receipts and Payments Account

For the year ended 31 December 2023

(and incorporated within the main receipts and payments account)

	Total 2023 £	Total 2022 £
Income		
Centre Bookings	8,309	2,635
Flat 39B Electric Share	2,550	350
Centre Electricity Rebate	496	0
Lettings	23,841	24,836
Grants received	0	700
Total Income	35,196	28,521
Expenditure		
Insurance	1,971	1,828
Cleaner's Pay	1,264	1,165
Maintenance	36,297	2,536
Electricity	3,266	2,265
Gas	2,987	2,973
Water	366	314
General	145	40
Loan Repayments	5,000	5,000
39B Repairs/Maintenance	451	150
Total Payments	51,747	16,271
(Deficit) / Surplus for the year	(16,551)	12,250

St Dunstan's Church, Feltham

Notes to the accounts

For the year ended 31 December 2023

1. Receipts analysis

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
Receipts					
<i>Incoming resources from donors</i>					
Gift Aid Giving via Bank	29,012	0	0	29,012	29,372
Gift Aid Envelope scheme	865	0	0	865	875
Giving via Bank	1,220	0	0	1,220	1,230
Envelope Scheme	1,624	0	0	1,624	1,837
Children's Activity	59	0	0	59	0
Other Collections	3,562	0	0	3,562	1,877
General Donations	1,007	0	0	1,007	2,800
Devt Donations (<i>ad hoc</i>)	0	0	0	0	96
Service Refreshments	63	0	0	63	54
Income Tax Recovered	9,136	0	0	9,136	9,725
Total incoming resources from donors	46,548	0	0	46,548	47,866
<i>Other voluntary incoming resources</i>					
Specific Donations	297	0	0	297	210
Legacies	35,000	0	0	35,000	500
Grants Received	6,298	0	0	6,298	3,341
Fund Raising Income	46	0	0	46	114
Social Committee	924	0	0	924	761
Total other voluntary incoming resources	42,565	0	0	42,565	4,926
<i>Income from investments</i>					
Interest Received	472	0	0	472	96
Total income from investments	472	0	0	472	96
<i>Income from charitable and ancillary trading</i>					
Lettings	23,841	0	0	23,841	24,836
Ecclesiastical Fees	2,250	0	0	2,250	1,530
Church General Income	3,731	0	359	4,090	1,709
Parish Office	300	0	0	300	60
Centre Bookings	8,309	0	0	8,309	2,635
Flat 39B Electricity Share	2,550	0	0	2,550	350
Church Centre Electricity Refund	496	0	0	496	0
Total income from charitable and ancillary trading	41,477	0	359	41,836	31,120
<i>Other ordinary incoming resources</i>					
Loans	6,298	0	0	6,298	0
Total income from other ordinary incoming resources	6,298	0	0	6,298	0
Total Receipts	137,360	0	359	137,719	84,008

St Dunstan's Church, Feltham

Notes to the accounts

For the year ended 31 December 2023

2. Payments analysis

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
Payments					
Activities directly related to church work					
Diocesan common fund	34,000	0	0	34,000	33,000
Organist Salary	1,988	0	0	1,988	1,972
Administrator Salary	4,422	0	0	4,422	4,077
Ministerial Expenses	101	0	0	101	563
Vicarage Water	249	0	0	249	215
Vicarage Phone	504	0	0	504	487
Education, Training and Mission	44	0	100	144	234
Church - General	2,927	0	0	2,927	1,468
Church - Maintenance	17,483	0	0	17,483	3,996
Church - Insurance	2,886	0	0	2,886	2,890
Churchyard expenses	0	0	0	0	0
Children's Activity	181	0	0	181	359
Service Refreshments	177	0	0	177	142
Loan Repayments	5,000	0	0	5,000	5,000
Church Water	138	0	0	138	160
Church Electricity	1,262	0	0	1,262	809
Church Gas	1,782	0	0	1,782	1,292
Warm Spaces Scheme	0	0	0	0	203
Ministerial Housing - Vicarage	442	0	0	442	420
Church Centre - Electricity	3,266	0	0	3,266	2,265
Church Centre - Gas	2,987	0	0	2,987	2,973
Church Centre - Water	366	0	0	366	314
Church Centre - Insurance	1,971	0	0	1,971	1,828
Church Centre - Cleaner's Pay	1,264	0	0	1,264	1,165
Church Centre - General	145	0	0	145	40
Church Centre - Maintenance	20,653	10,644	5,000	36,297	2,536
Church Centre - Flat 39B	451	0	0	451	150
Major Repairs to Church Centre	0	0	0	0	0
New Building to Church or Church Centre	0	0	0	0	0
Architect's fees - New Build	0	0	66	66	0
Total Activities directly related to church work	104,689	10,644	5,166	120,499	68,558
Fund-raising and publicity					
Social Committee	0	0	0	0	0
Total fund raising and publicity	0	0	0	0	0
Church management and administration					
Bank Charges	148	0	0	148	160
Other management costs	1,449	0	0	1,449	1,115
Architect's fees - Church	0	0	1,345	1,345	0
Parish Office - Print/Stationery	986	0	0	986	870
Parish Office - General	1,484	0	0	1,484	1,636
Sundries	0	0	0	0	50
Total Church management and administration	4,067	0	1,345	5,412	3,831
Total Payments	108,756	10,644	6,511	125,911	72,389
Excess of incoming resources over resources used	28,604	(10,644)	(6,152)	11,808	11,619
Transfers between funds	(25,000)	15,000	10,000	0	0
Brought forward balance	19,618	50,500	39,973	110,091	98,472
Carried forward balance	23,222	54,856	43,821	121,899	110,091

St Dunstan's Church, Feltham

Notes to the accounts (continued)

For the year ended 31 December 2023

3. Funds	Total 2023 £	Total 2022 £
Church Development & Restoration (Designated) Fund		
<i>Receipts</i>		
Other voluntary incoming resources		
Total incoming resources from donors	0	0
Total Receipts	<u>0</u>	<u>0</u>
<i>Payments</i>		
Activities directly related to church work		
CC Maintenance	10,644	0
Total Activities directly related to church work	<u>10,644</u>	<u>0</u>
Total Payments	10,644	0
Excess of resources used over incoming resources	(10,644)	0
Brought forward balance	20,500	20,500
Transfers to/(from)	15,000	20,000
Carried forward balance	<u>24,856</u>	<u>20,500</u>
Outreach, Youth & Families (Designated) Fund		
Brought forward balance	30,000	30,000
Carried forward balance	<u>30,000</u>	<u>30,000</u>

St Dunstan's Church, Feltham

Notes to the accounts (continued)

For the year ended 31 December 2023

3. Funds (continued)

	Total 2023 £	Total 2022 £
Church Development & Restoration (Restricted) Fund		
<i>Receipts</i>		
<i>Incoming resources from donors</i>		
Development donations (planned)	0	0
Development donations (<i>ad hoc</i>)	0	96
Total incoming resources from donors	0	96
<i>Other voluntary incoming resources</i>		
Total Other voluntary incoming resources	0	0
Total receipts	0	96
<i>Payments</i>		
<i>Activities directly related to church work</i>		
CC Maintenance	5,000	0
Architects fees - New Build	66	0
Total Activities directly related to church work	5,066	0
<i>Church management and administration</i>		
Architects fees - Church	1,345	
Total payments	6,411	0
Excess of resources used over incoming resources	(6,411)	96
Brought forward balance	33,498	13,402
Transfers to/(from)	10,000	20,000
Carried forward balance	37,087	33,498
Memorials Fund (Restricted)		
Brought forward balance	2,830	2,830
Carried forward balance	2,830	2,830
Organ - Church Tower & Organ Fund (Restricted)		
<i>Receipts</i>		
<i>Other voluntary incoming resources</i>		
Bells/Organ Fund	0	37
Total Other voluntary incoming resources	0	0
Total receipts	0	37
Excess of incoming resources over resources used	0	37
Brought forward balance	3,644	3,607
Carried forward balance	3,644	3,644

St Dunstan's Church, Feltham

Notes to the accounts (continued)

For the year ended 31 December 2023

3. Funds (continued)	Total 2023 £	Total 2022 £
EPC - St Dunstan and Southville Ecumenical Fund (Restricted)		
<i>Receipts</i>		
Income from charitable and ancillary trading		
Church Gen. Income	359	0
Total Other voluntary incoming resources	359	0
Total receipts	359	0
<i>Payments</i>		
Activities directly related to church work		
Education, Training & Mission	99	0
Total Activities directly related to church work	99	0
Total payments	99	0
Excess of incoming resources over resources used	260	0
Brought forward balance	0	0
Carried forward balance	260	0

4. Charity collections for the year were as follows:

Angel Tree (Prison Fellowship support for families of FYOI Inmates)	£264
Bishop's Lent Appeal	£140
Crisis collection at carol service	£314
Disaster's Emergency Committee (DEC) Turkey Earthquake Appeal	£157
Tearfund collection at Harvest Festival	£180
The Children's Society at Christingle service	£143
Christian Aid (donations were mostly made directly to the charity by the congregation)	£129

5. Debtors as at 31st December 2023:

SoundSteps music school Autumn term	£1,023
Oak Hill Academy heating for carol concerts	£200

6. Creditors as at 31st December 2023:

Ecotricity for church and church centre gas for the period from 1st Oct to 31st Dec	£2,004
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7. Grant & loan agreement with the Diocese of London

A combined grant & loan of £14,471 + £14,471 was agreed with the diocese in May to assist with the quinquennial repairs to the church and to progress the improvement plans for the church. £12,596 of this has been spent on the repairs. The remaining £16,346 must be spent before 31st October 2024. Repayment of the loan must be made in three annual installments starting on 15th November 2024 (the anniversary of the first draw-down of the funds).